



# INDIANA EARLY LEARNING ADVISORY COMMITTEE

## Family Engagement Workgroup

Meeting Minutes Summary

Date: October 17, 2014

### MEMBERS

Kevin Bain

Melanie Brizzi

Charlie Geier

Beckie Minglin

Tammy Veselsky

Alonzo Weems

### ADVISORY MEMBERS

John Burnett

Connie Sherman

**Attendees:** Jen Drake, Nathan Williamson, Jennifer Mohr, Michael Conn-Powers, Keith Reissaus, Chris Whitmire, Anita Allison, Beth Barrett, Mindy Bennett, Jim Cohen, Kyle Wehmann

#### Key Topics Discussed:

1. Review of newly approved FE Framework
2. Review of Legislative Study Commission meeting
3. Discussion of gaps in FE framework goals
4. Start with outcomes and work backward. Decide what is best strategy to get to the outcome.
5. Restated, the goals are the outcomes. What indicators will tell us we are meeting the goals? (Indicators=observable, measurable)
6. We will create a "toolbox" that includes all of the key elements of the framework and then it will be used to feed into the goals.
7. Toolbox should not "spoon feed" providers, but give them responsibility and accountability
8. May be hard to integrate family engagement into PTQ levels for providers who are already on PTQ
9. Discussion of Family Engagement "endorsement" strategy as separate credential alongside PTQ
10. Implementation of FE framework could begin by providing a self-assessment to providers to determine what they are doing or not doing
11. The elements and goals of the Framework must be defined and operationalized at the same time—then create an assessment tool.

#### Key Questions Raised:

1. Will a family engagement toolkit used by a provider be aligned to the goals or the elements of our framework, or both? What does the end product look like?
2. Are the key elements structural?
3. How do we work with people at all different levels of skill to improve their programs?

#### Action Steps:

1. Beth will extract family engagement activities from the 18 statements of county readiness.
2. Relevant elements of Head Start and Strengthening Families Frameworks will be gathered by Anita and Jen Drake and displayed in a chart to be uploaded to Wiggio one week prior to next meeting for review. (Workgroup will discuss what material from those frameworks we want to keep to help define ours.)
3. Beckie Minglin also looking at Maryland FE framework and will pull out relevant information.
4. Kyle will pull FE standards from PTQ and NAEYC; as well as some information from PreK Grant.



# INDIANA EARLY LEARNING ADVISORY COMMITTEE

---

## Next Meeting:

Date: Friday, November 21<sup>st</sup> 2014, Noon – 2pm

Location: Goodwill-Nurse Family Partnerships, 5901 Lakeside Blvd, Indianapolis, IN 46278

Conference Call #: 877-219-9314, code 787-694-3606

## MEMBERS

Kevin Bain

Melanie Brizzi

Charlie Geier

Beckie Minglin

Tammy Veselsky

Alonzo Weems

## ADVISORY MEMBERS

John Burnett

Connie Sherman